

BUILDING BETTER PARTNERSHIPS, INC.

1455 Butte House Road
Yuba City, CA 95993
(530) 671-0220

June 3, 2024

TO: Gustavo Becerra
Tom Goodwin
Marco Cruz
Doug Lofton
Pattra Runge

Nevada County Board of Supervisors
Sutter County Board of Supervisors
Colusa County Board of Supervisors
Yuba County Board of Supervisors
City Council, Colusa
City Council, Yuba City
City Council, Live Oak
Brant Bordsen, Legal Counsel
Appeal Democrat
The Union

NOTICE OF SPECIAL MEETING June 17, 2024

You are hereby notified that the Building Better Partnerships, Inc. Special Board Meeting is scheduled for **Monday, June 17, 2024, at 10:00 AM at Regional Housing Authority, 1455 Butte House Road, Yuba City, CA 95993.**


Gustavo Becerra
President

BUILDING BETTER PARTNERSHIPS, INC.

Special Meeting of Board of Directors

Monday, June 17, 2024

10:00 AM

AGENDA

1. Call to order
2. Roll Call
 - Gustavo Becerra
 - Marco Cruz
 - Tom Goodwin
 - Pattra Runge
 - Doug Lofton
3. Public Participation: Members of the public shall be provided with an opportunity to address the Board of Directors on items of interest that are within the subject matter jurisdiction on the Board.
4. Approval of Minutes – May 7, 2024
5. Resolution 24-58 – IIG Resolution for Pacific Crest Commons Project in Truckee, CA
6. Director's Comments/Updates
7. Adjournment

BUILDING BETTER PARTNERSHIPS, INC.

Minutes

Special Board Meeting

May 7, 2024

1. Call to Order: President Gustavo Becerra called the meeting to order at 1455 Butte House Road, Yuba City, CA 95993 at 2:00 PM.
2. Roll Call: Board Members present were President Gustavo Becerra, Board Members Pattra Runge, Doug Lofton, Tom Goodwin, and Marco Cruz.
3. Public Participation: NONE
4. Approval of Minutes – February 21, 2024: Board Member Cruz made a motion to approve the minutes of February 21, 2024, as submitted. Board Member Lofton made the second. All were in favor by voice vote.
5. Resolution 24-57 – IIG Resolution for Northview Apartments Project in Williams, CA: President Becerra explained the following resolution is for the Northview Apartments project in Williams, CA. He shared the funding application was successful for an amount of \$830,300.00 to be used for public improvements such as water lines, sidewalks, sewer lines and storm drains. Mr. Becerra stated the resolution will go back to the State and then a Standard Agreement will be created to release the funds.

Board Member Goodwin made a motion to approve Resolution 24-57 – IIG Resolution for Northview Apartments project in Williams, CA. Board Member Lofton made the second. The following roll call vote was taken:

Vote: Ayes: President Gustavo Becerra, Board Members Pattra Runge, Doug Lofton, Tom Goodwin, and Marco Cruz
Nays: None
Abstain: None
Absent: None

6. Director's Comments/Updates: Board Member Cruz said everything is going well. He mentioned staff is preparing for the annual audit.

Board Member Goodwin stated the Williams project is looking interesting, especially due to the high-water table causing the ground to be wet anywhere from six to three feet. He mentioned Plumas Lake is moving along including the installation of the new sewer lift station.

7. Adjournment: The meeting was adjourned at 2:19 PM.

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RESOLUTION OF THE BOARD OF DIRECTORS OF BUILDING BETTER PARTNERSHIPS, INC.

INFILL INFRASTRUCTURE GRANT PROGRAM OF 2019

RESOLUTION NO.: 24-58

Pacific Crest Commons

WHEREAS, the California Department of Housing and Community Development ("Department"), has issued a Notice of Funding Availability ("NOFA") dated June 16, 2022, pursuant to the Infill Infrastructure Grant Program of 2019 ("Program"), established by Health and Safety Code section 53559, et seq., and implemented by the Infill Infrastructure Grant Program, Small Jurisdiction Set Aside and Qualifying Infill Areas Final Guidelines issued June 16, 2022 ("Guidelines"). The Program provides grant assistance available as gap funding for Capital Improvement Projects, which are an integral part of, or necessary to facilitate the development of a Qualifying Infill Project or Qualifying Infill Area; and

WHEREAS, Building Better Partnerships, Inc., a California nonprofit public benefit corporation ("Corporation"), is authorized as active and in good standing to do business in the State of California, and it is in the Corporation's best interests to participate in the Program on its own behalf and as the Managing General Partner of Truckee Pacific Crest Associates, a California limited partnership (the "LP"); and

WHEREAS, Corporation submitted an application to the Department in response to the NOFA (the "Application") and, based on the Application, the Department made an award of Program funds (the "Program Award") pursuant to that certain conditional award letter dated February 9, 2023;

NOW, THEREFORE, IT IS RESOLVED, that the Corporation is hereby authorized and directed to act on its own behalf and as Managing General Partner of the LP in connection with the Program Award.

RESOLVED FURTHER: Corporation is hereby authorized and directed on its own behalf and as Managing General Partner of the LP, to accept and incur an obligation for the Program Award in an amount not to exceed \$1,089,134 and to enter into, execute, and deliver on its own behalf and as Managing General Partner on behalf of the LP an STD Form 213, Standard

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Agreement (the “Standard Agreement”), and any and all other documents required or deemed necessary or appropriate to secure the Program Award from the Department and to participate in the Program, including, but not limited to, an affordable housing covenant, a performance deed of trust, a disbursement agreement, and all amendments thereto (collectively, the “Program Award Documents”).

RESOLVED FURTHER: That Gustavo Becerra, President, is hereby authorized to execute the Program Award Documents on behalf of the Corporation for itself and Managing General Partner of the LP.

RESOLVED FURTHER: That this resolution shall take effect immediately upon its passage.

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Passed and adopted, effective as of May 17, 2024, by the consent of the Board of Directors of the Corporation by the following vote:

___AYES

___NAYS

___ABSTAIN

___ABSENT

Date: May 17, 2024

Tom Goodwin, Vice-President

CERTIFICATE OF THE SECRETARY OF THE CORPORATION

The undersigned, Secretary of the Corporation, does hereby attest and certify that the foregoing is a true, full and correct copy of a resolution that was duly adopted by the Corporation's Board of Directors on May 17, 2024, and that the resolution has not been altered, amended, modified, repealed, rescinded, or annulled.

DATE: May 17, 2024

Pattra Runge, Secretary

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NOTICE AND INSTRUCTIONS

1. **Notice.** The Department is providing this template Authorizing Resolution as informational guidance only. This language and the table may require modification and customization in order to accurately reflect your entity and/or your entity's participation in the relevant Program(s). Accordingly, the Department encourages each entity to consult with professional legal counsel during the development of its own formal, legally binding statement that it is authorized to participate in the relevant Program(s). Please note, however, that any limitations or conditions on the authority of the signatory or signatories to execute the Program Award Documents may result in the Department rejecting the Authorizing Resolution.
2. **Accuracy, Verification.** The Department will verify that this Authorizing Resolution comports with the entity's organizational documents. The entity must timely notify the Department, in writing, of any factors that limit its ability to provide an Authorizing Resolution which is materially consistent with this template.
3. **Authorized Signatory or Signatories, Designee.** The entity may authorize multiple signatories, so long as there is clarifying language as to whether the signatories are authorized to execute the Program Award Documents individually or collectively. In addition, the entity may authorize a designee of the authorized signatory to execute the Program Award Documents. In such case, the entity must append a supporting document (e.g., memorandum, meeting notes of official action), which indicates the name and title of the designee who is authorized to legally bind the entity.
4. **Certification of Authorizing Resolution.** The individual who certifies the Authorizing Resolution cannot also be authorized to execute the Program Award Documents on behalf of the entity.